Who should use the [Register Organization] button?

- Organizations who are registering with the Public Charities Division for the first time.
- Organizations who have not received a letter from our office requesting they register with the Public Charities Division.

Who should use the [Account Login] button?

- Organizations who are renewing their registration with the Public Charities Division, updating their account, filing a financial report, or paying a fine.
- Organizations who have received temporary password from the Public Charities Division.
- Organizations who have received a letter from our office requesting they register with the Public Charities Division.

The Charities Division assigns two IDs to each organization that begins a registration.

A private ID is used to log in to your online account with our office and can be found on all renewal reminder letters.

- A private ID for a charitable organization will begin with the letter C.
- A private ID for a professional fundraising company, counsel or commercial co-venturer will begin with the letter F.
- A private ID for a registered raffle will begin with the letter R.

A public ID is used when providing information to the public and can be found on all confirmation letters.

- Charity, professional fundraiser, and CCV IDs all begin with the letter P.
- Raffle public IDs begin with the letters PR.
Welcome to the Charities Online Filing Portal

Resetting a Password

1. Use the [Account Login] button to begin the process of resetting your password.

   ![Charity and Fundraiser Registration](image)

2. Use the [Forgot Password? Reset it] link.

   ![Account Login](image)

3. Enter your private ID and use the [Request Password Reset] button.

   ![Request Password Reset](image)
4. Check your email, the link will come from charities@sos.sc.gov.

An email has been sent to the address on file for your organization. Please check your email for this message. The link contained in the message will allow you to reset your password. The link will expire in 30 minutes.

If you do not receive an email immediately, please send an email to charities@sos.sc.gov and provide us with the charity name, private ID and the email address you would like added to your account.

5. If you do not use the link in the email within 30 minutes, you will need to request a password reset link again.

6. Enter your new password. Passwords must be at least 8 characters long and include at least 1 upper case letter, 1 lower case letter and 1 number. Passwords may not be reused.

7. Once you select the [Reset Password] button you will be taken to a screen to log into your account.